



GOULDEN  
HOUSE  
CO-OPERATIVE

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## **NOTICE TO RESIDENTS**

**The Estate Manager will be on Annual Leave on the following dates:**

**Monday 9<sup>th</sup> February to Friday 13<sup>th</sup> February**

**In my absence, Caroline Kok (GH Accounts Manager), will be covering (remotely), you can still email Caroline at [accounts@gouldenhouse.org](mailto:accounts@gouldenhouse.org) and the Office Phones are call forwarded to Caroline's Mobile (My Out of Office reflects these contact details).**

**I will return to the office on Monday 16<sup>th</sup> February at 9 am.**

**For and on behalf of Goulden House Co-Operative Ltd**

**Annie Gleeson MSc  
Estate Manager**