



Goulden House [1-269]
Winders Road
London
SW11 3HF

Richmond and Wandsworth Council

Housing and Regeneration Department
Town Hall,
Wandsworth High Street,
London
SW18 2PU

Please ask for/reply to:

Telephone: 020 8871 6000

Direct line: 020 8871 6926

Email:

Warren.griffith@richmondandwandsworth.gov.uk

Web: www.wandsworth.gov.uk

Our ref: HRD/WG/H114/H115/H116

Your ref: **C6801**

Date: 31st July 2023

LIFT REFURBISHMENT & UPGRADE

WBC Ref: C7086

Dear Resident,

Further to the consultation meeting we are writing to inform you that the lift within the property is to be refurbished.

I am pleased to advise the contractor that will be carrying out these refurbishment works is Amalgamated Lifts Ltd. The contractor has advised that they propose to start these works on **Tuesday 29th August 2023**

Please be advised each lift will be out of action for approximately **12 weeks**. The contractor has advised that they will do their utmost to reduce the length of time the lift is shutdown for.

Lift Ref	Start Date	Completion date
H116	29 th August 2023	27 th November 2023
H115	28 th November 2023	27 th February 2024
H114	28 th February 2024	20 th May 2024

The contractor will be given an Incident Book in which you can record any comments that you might have regarding the works as they progress. This book will be regularly checked by the Housing Department's representatives. This is to ensure that there are no issues that remain unresolved. The incident book will be located at the contractor's welfare facilities.

The Housing Department's Project Controller for this scheme is **Mr Warren Griffith** who can be contacted on **020 8871 6926**. A Clerk of Works inspector will be visiting the site to ensure the works remain on programme.

If you have any mobility or access issues whilst these works are taking place, please can you contact the CO-OP Management team on **0207 924 5213**.

If the event of an emergency, please can you contact Joint Control Centre on **020 8871 7490** which is fully staffed 24 hours/7days a week.

The lift department can be contacted on **020 8871 7042** Monday to Friday between the hours of 9.00am to 5.00pm

Please accept our sincere apologies for any inconvenience or disruption this may cause. If any changes or delays occur to the project, we will ensure you are kept informed.

Thank you in advance for your patience and co-operation during this period.

Yours faithfully

Warren Griffith
Head Of Lift Services