

## NOTICE TO RESIDENTS - CHRISTMAS & NEW YEAR ESTATE OFFICE OPENING HOURS

This notice is to advise our residents on the operating hours of the Estate Office over the Christmas and New Year holidays.

Office Staff will be in the office on Wednesday 28<sup>th</sup> December, Thursday 29<sup>th</sup> December and Working from Home on Friday 30<sup>th</sup> December.

The Estate Office will be closed on Monday 2<sup>nd</sup> January (New Year Bank Holiday).

All staff return to the Estate Office on Tuesday 3rd January.

In the event of an emergency and outside of Estate Office normal operating hours over the holidays, please call Wandsworth Borough Council Emergency Out of Hours Patrol on 0208 871 7490.

For and on behalf of Goulden House Co-Operative Ltd Annie Gleeson MSc Estate Manager