



**GOULDEN
HOUSE**
CO - OPERATIVE

Estate Office
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Dear Resident

9th June 2021

Re: Inspection by Fire Service on Sunday 6th June 2021

The Fire Service undertook a Fire Risk Assessment at Goulden House on Sunday 6th June 2021.

The Fire Service highlighted that a percentage of flats continue to store items in the communal hallways/common areas, their findings are as follows: **"I identified some flats that use common areas for extra storage. These areas need to be sterile, storing combustible items in escape routes is a fire hazard. Can you please confirm this will be removed"?**

The storing of items in the common/communal areas is a clear breach of Health, Safety & Fire Regulations and in addition to the fire breach, the placement of items in the communal areas of the site is a clear breach of the Terms and Conditions of the lease (Section 2 of the Third Schedule).

Please be advised that you are not permitted to leave items in the communal area, please remove these items **within 24 hours** or a contractor will be instructed to attend site and remove them and the costs will be recharged to you in line with the Goulden House Co-Operative Ltd Recharge Policy.

As residents have been previously advised, Goulden House Co-Operative Ltd has a Zero Tolerance Policy with regards to the placement of items in the communal areas of the site, both internal and external. The sole objective for the placement of this Zero Tolerance Policy is to protect all residents and visitors to the site and to ensure compliance with Health, Safety & Fire Regulations, and the lease.

This notice/letter has been placed on items placed outside of flats which have been identified by the Fire Service, please do not ignore this notice/letter as a second inspection will be undertaken to ensure that you have removed these items.

For and on behalf of Goulden House Co-Operative Ltd

Yours Sincerely

Annie Gleeson MSc
Estate Manager